

## MALAYSIAN COMMUNITY & EDUCATION FOUNDATION (MCEF)

### GUIDELINES FOR XIN-LI SCHOLARSHIP

#### 1. Introduction

- 1.1 The main objective of this scholarship is to provide financial assistance to deserving students.
- 1.2 The Xin-Li scholarships are awarded to students who have completed UPSR in the National Chinese Primary School (SJKC) and continue their Secondary Education in Chinese Independent High Schools.
- 1.3 A grant of up to RM3,000 will be awarded per annum as tuition fees and RM4,000 for hostel fees per student.

#### 2. Application

- 2.1 Application forms are available at the MCEF office. The forms can also be downloaded from MCEF's official website: [www.mcef.com.my](http://www.mcef.com.my).
- 2.2 Applications must be made in the prescribed form together with all relevant supporting documents requested by MCEF. The information contained in the application form must be certified by the School Principal as being correct.
- 2.3 All Applications must be accompanied by a recommendation letter from the School Principal.
- 2.4 MCEF reserves the right to retain the completed application form and all supporting documents for the application once received.

#### 3. Priorities in Evaluation

- In evaluating the applications for grants the following factors shall be taken into consideration:
- 3.1 socio-economic upliftment;
  - 3.2 family's financial position;
  - 3.3 applicant's academic performance;
  - 3.4 the promotion of excellence

#### **4. Policy Guidelines**

Generally, in considering the award of Xin-Li scholarships, MCEF observes the following policies:

- 4.1 Applicant must be a Malaysian citizen.
- 4.2 Only applicants enrolled in CISS in Malaysia will be considered.
- 4.3 Applicants enrolled at CISS must have completed their primary education in Sekolah Jenis Kebangsaan Cina (SJKC).
- 4.4 Applicant must sit for the Chinese Language paper in the Junior Middle and Senior Middle United Examination Certificate (UEC) examinations.
- 4.5 The combined annual income of the applicant's parents/guardian should not exceed RM120,000.
- 4.6 Scholarships will not be considered for more than one member of the same family unless circumstances exist to warrant an exception.
- 4.7 Applicant should not concurrently hold any other scholarship, bursary or loan during the prescribed period of award.
- 4.8 Applicant from members of the immediate family of the Board of Directors of Malaysian Community and Education Foundation (MCEF), MCEF Awards Executive Committee and MCEF Secretariat will not be considered

#### **5. Procedures for Applications**

Procedures for application will be as follows:

- 5.1 Application forms need to be submitted with 1 passport size photograph.
- 5.2 Application forms must be submitted through the respective schools; applications submitted individually by students will not be accepted.
- 5.3 Application forms must be accompanied by the following documents:
  - ✓ Recommendation letter from the school Principal
  - ✓ Essay written in Chinese, Malay or English
  - ✓ Academic Report from primary school for Junior Middle 1
  - ✓ Certificates and accolades obtained from school and external organisations.
  - ✓ Proof of parents'/guardians income (Latest: Pay slip/Pension Slip & Income Tax B/BE/EA Form or KWSP statement). If the income proof is unavailable, an income verification letter certified by the School Principal needs to be submitted.
  - ✓ Proof of acceptance for enrolment in CISS (Offer Letter by School or Receipt of school fees payment).

#### **6. Terms and Conditions**

The following terms and condition applies:

- 6.1 The recipient shall submit a copy of his/her Identity Card once they receive their original IC.
- 6.2 The scholarship payment shall be acknowledged by the recipients.
- 6.3 The recipients shall submit report cards, essays and activity photographs every year before the year end school holiday.

- 6.4 If the recipients fail to maintain the required academic standing, the award will be suspended in the following term.
- 6.5 The average mark for all subjects of the recipients shall be minimum ~~Grade B or 60~~ “**Grade C or 50**” and the marks for conduct shall be minimum Grade B or more than 70. The photocopies for report cards shall be certified by the principal.
- 6.6 The recipients shall submit a letter of recommendation from the School Principal at the end of every academic year for the continuation of scholarship for the subsequent year.
- 6.7 Recipients transferring to other CISS shall submit verification letters from new schools.
- 6.8 Recipients who transfer to Sekolah Menengah Kebangsaan (SMK) or Sekolah Menengah Jenis Kebangsaan (SMJK) will be automatically disqualified from receiving the Xin-Li scholarships.

## **7. Disbursement of Scholarship Fund**

The disbursement of the scholarship fund is subject to the following:

- 7.1 The applicant signing the scholarship agreement with MCEF.
- 7.2 In approving the sum for scholarship, the AEC may at its discretion approve cases which fall in the categories stated below:
- 7.21 Student’s annual school fee is higher than RM3,000 and combined income of parents is higher than RM60,000 but high dependency on parents i.e. many school going children extended family and other commitments.
- 7.22 Student’s annual school fee is higher than RM3,000 and the joint family income is lesser than RM60,000.

## **8. Submission of Application Forms**

Completed application forms can be sent by hand or mailed to:

MALAYSIAN COMMUNITY AND EDUCATION FOUNDATION (MCEF)  
Xin Li Scholarship  
122, Jalan Berhala,  
Brickfields,  
50470 Kuala Lumpur.